| From: Peta, Project Manager  To: Deanna, Senior Stakeholder  Subject: [DECISION NEEDED] Tablet Contract Update  Hi Deanna,  First of all, I would like to thank you for your support with us at the project launch. As you know, tablets are the crucial entities of this project. Seydou and I have been working on finalizing the vendor contract with Terrific Tablets and we have a potentially *big update* for you.  To recap, they previously sold the tablets to the restaurants and part of that cost would include the menu software with a one-time licensing fee. However, the vendor is now going forward as a subscription-based service, which includes hardware, software, support, customization, POS integration, and more as part of a monthly flat rate.  The major concerns for this sudden update are the following:   * Instead of $200/tablet, the subscription that matches our needs would be **$300/month** and would cover all of our 40 tablets, including but not limited to the software and other security and support customizations. * Instead of $8000 for using all the tablets in the first year, it will cost us only $3,600. However, **that $3,600 will need to be paid every year**. * The acceptance of the contract update will potentially impact Sauce & Spoon’s OKR to **keep expenses low and our budget precise**, as the recurring cost is considerably large as an annual operating expense.   Kindly advise an executive decision regarding the tablet contract update for further handling.  Looking forward to receiving your reply soon.  Best regards,  Peta  Project Manager, Sauce & Spoons |
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